

**North Polk School Foundation Board of Directors
Meeting Minutes
November 13, 2017**

Members Present: Heidi Anderson, Kathy LePage, Brian Tate, Tara Lundgren, Misty Fosselman, Melissa Cromley, Julie Husak, Amy Doll, Misty Fosselman, Dan Mart, School Board representative Dave Potter

WELCOME

President Kathy LePage called the meeting to order at 6:05 p.m.

Minutes:

- Review and approve minutes from October 9, 2017 meeting. Heidi motioned to approved, Kelly seconded, and all approved.

Treasurer's Report

- Melissa reviewed current report.
- Melissa will set a date for envelope stuffing, will send date options to all and those who can help will respond.
- Tara motioned to approve, Julie Husak seconded, and all approved.

Committee Reports

- Nominating Committee
 - Pushed review of by-law to January. Review on own digitally via email-Kathy will route.
- Polk County Grant
 - Melissa got update from Keith: little more info needed. Request is still active.
- Public relations
 - Amazon Smiles is active –Misty drafted a joint write statement about Amazon Smile to submit to the six district newsletters (Central, West, Middle School, High School, Activities, and District). Misty sent draft to Central & West PTA and Middle School parent leads. Misty will circle back to Foundation with final write-up, prior to submitting for newsletters.
- Recognition awards
 - Maria working on this and still plans to present during a basketball game night.
- Enrichment grants/scholarships
 - Due date Dec 1st; Tara said one application received. She is working to schedule a committee meeting.
- Routed committee listing for sign-ups. Still have needs in a few areas. Misty will route via email along with meeting minutes. Heidi can help with website, so will need access.
- Fundraising
 - Celebrate North Polk (Gala): Saturday April 7, 2018; committee has had one meeting, Maria attended; have lost committee members. Maria idea of socializing video (put it on

YouTube); other idea of no theme, incentives for volunteering such as a family activities pass or 50% off of one.

- Update on jersey/window/car clings – button to be added to Foundation website. Misty will send email to Heidi and April on request.

- Events
 - Concessions. Maria working on basketball concession.

- Other Business/Open Forum
 - Fundraising ideas: Bricks fund idea: Mindful of four year timeline when there will be a district wide need and opportunity for this kind of fundraiser.
 - Discussion on donation request for middle school and elementary schools' projectors/sound systems. High school already has this.
 - Misty will give NP Foundation flyers to set out at elementary school conferences.
 - Misty working on scanning and uploading prior meeting agenda, minutes, and calendar documents to website. Will also add officers but not EIN.
 - Overall update on News page with change of dates.
 - BOD meeting: Canceled Dec. 11th meeting due to band/choir concert conflict. Agreed to hold a meeting in January instead. If anything comes up prior to January meeting, can manage via email. **Next meeting: January 8, 2018 at 6PM in HS board room.**

Kelly motioned to adjourn at 6:59 p.m. Heidi seconded, and all approved.

Respectfully,
Misty Fosselman, Secretary